

Login to the web portal

1-Start logging in

- Go to www.sequoiabeheer.nl
- Click on 'Inloggen' at the top right
- Click on 'Sequoia Vermogensbeheer'
- You will see the following on your screen:



The screenshot shows the login page of Sequoia Vermogensbeheer. At the top, the logo 'SEQUOIA VERMOGENSBEHEER' is displayed. Below it, the heading 'Inloggen' is centered. There are three input fields: 'Portefeuille' (account number), 'E-mail', and 'Wachtwoord' (password). Each field has a blue information icon to its right. Below the password field is a pink link 'Wachtwoord vergeten?'. At the bottom, there is a blue box with a checkbox and the text: 'Ik wil dat deze browser mijn portefeuille en E-mail adres bewaart en invult bij mijn volgende bezoek. (het wachtwoord wordt niet onthouden)'. Below this box is a pink 'Login' button.

- Enter your account number (portefeuille), email address and password (wachtwoord). You have received this password from Sequoia Vermogensbeheer.
- Have you forgotten your password? Then click on the pink 'Wachtwoord vergeten'. You will then receive a new password.
- Click on the 'Login' button at the bottom

- You will then see the following on your screen:



2-Extra security – first login:

To be able to log in, a two-factor security is required for security reasons. This two-factor app ('Google Authenticator') is used by many companies used for secure login. You need to install this app on your phone.

- Go to the Android Play Store or Apple Store with your mobile phone and search for Google Authenticator. The app can be recognized by the image below.



- Then install this app on your phone.
- After this, open the app. You will see an option on your phone screen “Add Code” click and next you get the option QR-code scanning. Click on this choice. Or klik o the “plus” sign. Then scan the QR code shown on your computer/tablet screen.
- 'Google Authenticator' then adds an account which displays a 6-digit code. Enter this code on the computer screen in the box below the displayed QR code.
- Click on the pink 'login' button, which will take you to your own Webportal page. If you have not entered the code correctly, you will not be able to log in. For security reasons, the code is only valid for a short time. If you are not within this time, the system will deny you access and you will have to scan the QR code again.

3-Extra security – log in after installing the app:

After you have logged in via the app for the first time, you don't have to scan the QR code. Instead you will be asked for the digit code.

4-Questions?

Can't log in with this manual or do you have other questions? Then feel free to contact us on telephone number 088-205 79 79.

We advise you to use the extra security via the two-factor security. Would you decide not to do this, you can inform us of this in writing by means of a letter or e-mail.

Mail to secretariaat@sequoiabeheer.nl